

Edison Park Elementary
School Advisory Council (SAC)

Meeting Minutes - September 12, 2016

Present: John Ammons, Wanda Archilla, Shelby Baucom, Caryn Clark, Barbara Harrington, Darrel Lieza-Adams, Susy Mertz, Linda Petrucci, Cherise Trent Each person in attendance at the meeting introduced themselves.

Meeting was called to order at 5:05pm by Barbara Harrington

1. A welcome note and information on SAC duties, goals, guidelines and bylaws, diversity of members, DAC representative and DAC alternate, and required meetings and election of officers was dispersed and discussed (a copy of the information can be located in the SAC binder). The membership list of teachers and support staff was presented.
2. Election of 2016-2017 representatives for SAC: Parent, community, and business nominees were presented and voted upon. These nominees were approved.
 - SAC Chair – Laura Wright
 - DAC Rep – Caryn Clark
 - DAC Alternate – Darrell Lieze-Adams

For other members please refer to the membership list in the SAC binder.

The DAC schedule and agenda for the first meeting was distributed to DAC reps. First DAC meeting is 9/20/16. DAC Chair has another commitment so the DAC alternate agreed to attend this meeting and will report back at the next SAC meeting. Any concerns are to be brought to our DAC representative.

3. SAC members agreed on the following norms to regulate meetings:
 1. Start and end on time.
 2. All participants will be active and respectful listeners.
 3. Decisions will be made by a majority vote.
 4. Agenda will be followed during the meeting and agenda items for the next meeting will be created by SAC, SAC Chairperson, and Administration.
 5. Public Comment will involve positive comments and the allotted time is two minutes per person.
4. SIP Goals: Mrs. Trent will be working on SIP goals after meeting with the district. The SIP goals will be addressed at the next SAC meeting.

5. Data Review: Mrs. Trent shared last year's FSA Math and ELA data. Overall learning gains were reviewed as well as the learning gains of the lowest 25%. The STAR baseline data was reviewed as compared to the district. Mrs. Trent discussed where we are, where we need to be, and how we are going to get there. The strategies include WIN time, ability grouping, differentiated instruction, and resource/ESE teachers pushing into the classroom. Progress monitoring will occur on a regular basis. The gifted teacher is challenging students with critical thinking and problem solving in academics with a focus on Science and Technology. She is collaborating with the classroom teachers and providing an extension of the standards.
6. Future SAC meeting dates/tentative agendas:
 - November 17, 2016 @ 5:00 PM Agenda: Review baseline data; Re-visit goals
 - February 9, 2017 @ 5:00 PM Agenda: Mid-year data review; Re-visit goals
 - May 9, 2017 @ 3:30 PM (after final PTA meeting) Agenda: Review end of year data and status of goals

Meeting dates and times will be in the school newsletter and posted on the PTA and school website. Meeting minutes will also be posted on the PTA and school website.

Public Comment will be on the agenda for each meeting. The SAC chairperson and/or Administration may or may not respond to the public comments.
7. Good of the Order: Members are happy with the direction the school is going and are thankful for the members involved.

Meeting was adjourned at 6:00.

EPCEA's SIP, SAC membership, guidelines and bylaws, and meeting minutes are available in the front office.